

FACILITIES COMMITTEE MEETING MINUTES

March 3, 2009, 9:30 a.m.
College Conference Room

PRESENT: Fred Allen, Kevin Arvidson – ASGC Representative, Steve Baker, Patrice Brawell-Burris, Jerry Buckley, Janet Castanos, John Colson, Jim Fenningham, Tim Flood, Beth Kelley, Alba Orr, Walter Sachau, James Spillers, Dave Steinmetz, Brad Tiffany, Reyna Torriente, Jim Wilsterman

GUEST: Jenny Vanden Eynden

RECORDER: Tasa Campos

REVIEW OF AGENDA & MEETING MINUTES

The minutes for the January and February, 2009 meetings were electronically distributed to the committee. Please forward any edits or corrections to Tasa by Friday, March 6. If no changes are received the minutes will be posted to the webpage as is.

SUMMER CONSTRUCTION PLANNING

- **Roofing** – Roofing will be done on 400B and sections of the LTRC that were not replace when the construction was done. Tim used the overhead protector and a campus map to show the committee the areas that will be done.
- **Parking Lot 1 & Baseball Field** – The work on Parking Lot 1 and the Baseball Field road is moving forward. Tim is just waiting on final desgn documents from RBF.
- **Room 575** – The plans have gone out to different departments on campus for review and approval. Once approval has been set-up, a construction timeline will be developed. Tim will keep those involved updated
- **Pool Deck** – The designs are currently in the Vice President's office for review. The designs will need to be reviewed by Athletics and Exercise Science departments. The committee discussed the installation of a natural gas line being installed to operate a heater for showers. The work will begin at the beginning of summer and is estimated to last the entire summer.
- **Signage** – The College currently has two signage packages in the works. The wayfaring sign package for the LTRC and the one for the new buildings on campus to have permanent signage installed. The package for the new buildings will need to go to the public for bid. The Deans and their different departments will receive spreadsheets to review and confirm the information is correct and to make any changes. The 400 building with have temporary tactile signage for DSA sign-off. Permanent signs will be installed at a later date.

SAFETY/HAZMAT

- **Safety Supplies** – Tim reported there was confusion regarding who would supply and fundsafety/protection supplies for both campuses. Vice Chancellor, Ben Lastimado and Bob Eygenhuysen are working with college representatives to develop a process and implementation plan. The District will continue to purchase the supplies until a new plan is developed and

implemented. If your department needs safety supplies please contact Bob Eygenhuysen by email and copy Tim Flood on the request. The issue of the college departments paying for their own supplies was discussed along with the OSHA requirements of safety supplies to be provided. Tim requested all the deans have their departments requiring safety supplies to develop an inventory list of what is needed.

Safety signage on campus was discussed. As of recent purchases, the college has funded any safety signage on campus buildings. If any is needed please let Tim know.

- **Chemical Inventory** – Tim reported the college has hired an outside company to come to the college and provide some assistance with our chemical inventory. The cost is very reasonable, under \$2,000. The company representative will go through each department to review supplies and storage and provides suggestions to keep items stored properly. The instruction will be a great training tool. The team will be on campus for approximately 40 hours working with department technicians. The college can then gather the augmented information and send to the county to update our HazMat Business plan on file.

ENERGY SAVINGS INITIATIVES

- **Ideas from SDG&E** – Tim reported SDG&E had come to a campus Environmental Scan Team meeting to give a presentation on conservation opportunities and/or ideas that could assist the college in energy conservation and efficiency. SDG&E is very willing to help install the ideas and eventually it will be a requirement. Tim put forward the recommendation of having a SDG&E representative come and give a presentation to the Facilities Committee.

The Facilities Committee agreed moving forward with the SDG&E presentation.

WATER SAFETY INITIATIVES

The college has been discussing the possible coming of a stage 2 water drought alerts being enforced in July 2009 and how they would prepare. The group reviewed a handout of a Notice of Public Hearing schedule for 3:00, April 14, 2009, at the Padre Dam Municipal Water District. The hearing is being held in response to worsening drought conditions to consider the adoption of water rates that manage mandatory water cutbacks and encourage conservation. Tim stated this is the time the college needs to seriously look at ways to cut back on water usage.

- **Waterless Urinals** – The committee review and discussed a handout on waterless urinals from Falcon Waterfree Technologies. The technology on the waterless toilets has been improved. There would be no water use cost but there will be monthly charges for the cartridges used in the toilets for a college the size of Grossmont. Tim noted he was planning to possibly use the waterless urinals in the 500 restroom remodel as a pilot program. There are rebates available for purchasing the urinals. During the remodel, the pipes will remain capped off in the walls in the case the pilot is determined not feasible and water urinals need to be reinstalled less work would be required.

The Facilities Committee agreed to move forward with the recommendation of waterless urinals in the 500 restroom remodel.

Kevin Arvidson, ASGC Representative, brought forward the issue of ADA compliant restrooms and other areas on campus not being easily accessible for persons with disabilities. Tim stated the committee and college are always open for recommendations and encouraged Kevin to bring all the problems forward.

- **Landscaped Areas** – Tim reported a small version of the, in development stage, Landscape Water Conservation Task Force has already met. This initial group included some biology

faculty, Tim and Lead Grounds Worker, Jack Newman. Check with your departments to see if any persons are interested in sitting on this task force and let Tasa or Tim know. The committee will not be very large but rounded involvement is encouraged. The college is looking at replacing selected lawn panels on campus with planters containing native and drought resistant plants in order to conserve water usage and costs. The task force will meet and discuss various areas across the campus and design options. The plan is to make the various projects educational areas and include different departments on campus. Tim noted at the first small meeting, the task force was looking at a large mounded lawn area between the LTRC and the 500 buildings and calling it the "California Oak" area. Jack Newman is working on a draft plan to bring back to the Facilities Committee for review. The college has already purchased two oak trees to plant in the space. The two oak trees are also being planted to replace another oak tree that had to be removed due to construction of the expanded fire lane. Tim discussed the possibility of including students from the ornamental horticulture program being involved in the designs. The college could work with Cuyamaca College and make this an educational opportunity. A student design completion could be implemented, with the winner having their design installed. The committee discussed the following:

- The importance of incorporating seating areas.
- Asking Cuyamaca Horticulture Department if they would be interested in being involved.
- Getting students and classes involved, and creating a design competition.
- Giving out awards and/or placing plaques.
- Growing native plant in our greenhouse on campus until mature then plant.

Jim Spillers shared he had learned of three other college's using artificial turf on their baseball/softball fields. There were two baseball and one softball field.

The committee discussed the next development of the "5 Year Master Plans" and when they may start. There is not set date.

The committee reviewed the college's property line. Jerry Buckley asked about a crosswalk for science classes to use when going to the substation. Tim stated he would follow up with the request.

Steve Baker volunteered to be on the Landscape Water Conservation Task Force.

OTHER/NEW ITEMS

- Walter Sachau distributed a draft of Grossmont College Emergency Operations Center Phone Extensions. The list is still in draft version and Walter will keep the committee updated.
- The committee received a copy of the North 300 building floor planning showing office that may be located there instead of Lot 5 due to space. This is tentative and has not gone through President's Cabinet yet. Tim will keep the committee updated.

The meeting was adjourned at 11:00 a.m.

The next meeting is scheduled for Tuesday, April 7, 2009 at 9:30 a.m. in the College Conference Room

TF:tmc